

General information about SFO

Ejstrupholm School's SFO provides care for children from 0th grade through 4th grade.

Opening hours

Monday–Thursday: 6:10–16:45

Friday: 6:10–15:30

SFO structure

SFO: 0th–4th grade

Evening club: For 5th–6th grade during weeks 43–14 each year, from 18:00–21:00.

Attendance registration

Attendance monitoring applies to children in 0th–2nd grade. We register the child's arrival and contact parents if the child does not arrive. Parents must notify us via Aula about illness, absence, holidays, playdates and changes.

From 3rd grade, attendance is registered, but we do not contact parents if the child does not arrive at SFO. Parents therefore do not necessarily need to notify us about illness, absence, holidays or playdates.

We have great facilities

Our outdoor areas offer many opportunities, including a play area with a fire pit, multi-purpose sports court, sports field, forest and lake. We can also use the school's rooms and "Raketten", the building many people know as the "mini-club".

Staff

The staff work closely together across both year groups and departments. We cooperate on pedagogy as well as everyday practical tasks, such as meetings, morning opening, holiday care and daily flexibility.

Practical information

AULA

It is your responsibility to ensure that the times in AULA are always correct. We follow the information in AULA 100%, so keeping it updated is an important responsibility for parents. We use Aula only, not SMS or email.

Important: Changes for the same day must be made before 12:00 noon. Otherwise, we may not see them. In urgent cases, simply call us.

"Hello and goodbye"

Saying hello when you arrive and goodbye when you leave is an important part of our values and everyday life. It is good manners, and it also helps the adults know who has arrived and who has left.

Trips outside the SFO

We go on trips throughout the year. Sometimes we take small spontaneous trips to enjoy the beautiful nature close to the school. These trips will not always be announced through AULA, but we are always back by 15:30 at the latest. If it is inconvenient for your child to join a trip because you are collecting them before 15:30, please let us know.

Allowing for small spontaneous trips means we can respond to what the children are interested in and able to do right now. We hope for your understanding on days when you collect your child early and they have gone on a trip. We are rarely far away, so you will normally be able to find us if necessary.

Leaving SFO and changing attendance modules

Leaving SFO and changing attendance modules can take effect on the 1st or 16th of each month, with one month's notice. If you have problems with the AULA screen or need an urgent SFO place, please contact the office on 99605700.

Withdrawals and changes are made through the digital placement service of Ikast-Brande Municipality. If you experience problems, contact the placement office on 99605444 / 99605445.

Changes in family circumstances

If there are changes to your family's address, telephone number or place of work, please let us know as soon as possible.

Illness and absence

If your child is not coming in the afternoon, we must be notified by 12:00. This is done through AULA. This does not apply to children in 3rd-4th grade, as attendance monitoring does not apply to them.

Meals

Children eat in their classrooms before they finish school. Afterwards, they can eat their packed fruit during the afternoon at the tables in the lower-school area / "Mælkevejen". Children may get cold water from the tap for their lunch boxes and fruit.

Breakfast in Morning SFO

Morning SFO opens at 6:10. We have breakfast from approximately 6:20-7:20. We offer:

- Havrefrø
- Cornflakes
- Oatmeal (with sugar/raisins portioned by an adult)
- Rye bread and crispbread with butter or cheese

During holidays and on special occasions, we may serve oatmeal porridge or freshly baked rolls.

Departure times

We send children home on the hour and half-hour, as well as according to bus and taxi times.

Registration card / permissions

A registration card must be completed for every child. It contains information we need or may use in our everyday work. It is also important to complete the relevant permissions for your child. Both are completed in AULA.

Children's birthdays

If you are hosting a birthday party and taking children home during SFO hours, the children's parents must inform SFO that their child is going to the birthday party, as our duty of supervision still applies. If parents have not informed us, we must contact them before we can release the child.

Clothing

Children need practical clothing so they can work in the workshops and play outside in all kinds of weather. They must bring outdoor clothing, rainwear, wellington boots, indoor shoes and a change of clothes. Everything must be labelled with the child's name!

Children should have a bag with spare clothes stored in the designated place in the cloakroom. The bag may contain: socks, underwear, trousers, tops, rainwear, wellington boots, indoor shoes, hat, gloves and snowsuit.

Expectations

Children

You say hello when you arrive and goodbye when you leave. You can get dressed independently and hang your outdoor clothing in its place in the cloakroom. You tidy up what you have been playing with before moving on to something new. You have good table manners. You speak respectfully to adults and children in SFO Paraplyen.

Parents

You notify us about illness, moving house, changes of employment, new telephone numbers and anything else that may affect your child. You check that your child has everything they need in their place, help your child check in/out on Tabulex and look at the noticeboard etc. in SFO Paraplyen.

Holiday care (2026)

Holiday care is always booked through AULA. It is very important to us that you are as precise as possible about your needs. If we create a staff plan for 40 children and only 20 attend, we may end up with too few adults at another time.

During the following periods, SFO is open in Ejstrupholm:

Week 7

Weeks 26, 27 and 31

Week 42

Joint holiday care for Ejstrupholm and Nr. Snede SFO:

Summer holiday: weeks 28, 29 and 30 — at Nr. Snede SFO.

Christmas holiday: 21/12, 22/12, 23/12, 28/12, 29/12 and 30/12 — at Ejstrupholm SFO.

The three days before Easter: 22/3, 23/3 and 24/3 — at Ejstrupholm SFO.

The day after Ascension Day: 7/5 — at Nr. Snede SFO.

Fixed closing days

5 June — Constitution Day

24 December

31 December

Parent cooperation in Galaxen (SFO)

It is very important to all of us that there is good communication between home and the institution. We greatly value the daily conversations with parents and hope you will visit us often so that we can get to know one another.

We can always find time for a conversation if needed.